



FACILITATOR: Aykean Matthews, MBA, CFM, FMP

AYKEAN MATTHEWS, an Ambassador of Facilities Management, professional career spans from her introduction to the world of work in 1995, at The Maritime Financial Group where she held the position of Human Resource Coordinator. In 2000 she had the esteemed privilege of being the first employee of PriceSmart Trinidad Limited who worked closely with the foreign Directorship to establish the first membership shopping experience in Trinidad & Tobago. Her job included many aspects of start-up operations including the hiring of over 250 managerial and non-managerial employees, contributing to the establishment of Human Resource Department its policies and procedures, assisting with start-up operations for PriceSmart Aruba. She became Front End & Administrative Manager overseeing entire store operations including 50 direct employees. In 2002, Aykean was hired as Human Resource Consultant and assisted with start-up operations (HR, Maintenance, Vault and Food Service) for Movietowne. Later she joined the Chief Designer as a Consultant for one of the largest shopping centers in Trinidad, The Falls of Westmall to assist with administration and project management for the expansion and upgrade of Mall. In 2005, she was hired as Operations Manager for The International School of Port of Spain where she currently holds the position of Facilities Director in charge of all aspects of facilities operations.

Aykean Matthews, graduated in 2014 with a Masters in Executive Business Administration, distinction from the Arthur Lok Jack Graduate School of Business (UWI), earned a Facilities Management Professional Certification from International Facilities Management Association (IFMA) and a Bachelor's of Business Administration from Andrews University, Michigan. Aykean Matthews has been a member of The International Facilities Management Association (IFMA) since April 2007, and in 2014 she held the position Professional Development Chair until she was elected to the position of President of the Trinidad & Tobago Chapter of IFMA in July 2015 to June 2017. In this position, her main goal was to increase the value and level of awareness placed in Facility Management in Trinidad & Tobago and the region. Aykean Matthews is also an IFMA Qualified Instructor licensed to instruct, on a global scale, IFMA's Facility Management Professional (FMP) Credential and Essentials of Facility Management Workshop. She is currently a member of IFMA's Americas Advisory Board where she functions as Chair – Caribbean. In 2019, she achieved her Certified Facility Manager professional credential.



FACILITATOR: Giselle Holder, MSc. (FM), BSc. (Eng). , PMP, FMP

Acuitas Caribbean Limited

Facility Manager

GISELLE HOLDER has operated as a facility manager for the past nine years at Acuitas Caribbean Ltd. located in Trinidad and Tobago in the Caribbean. She has proven to be a critical member of the Acuitas team and was appointed Director of Facilities Management due to her being a young, dynamic, competent, assertive engineer, who values client satisfaction. Giselle works with Acuitas' strategic partner, US-based FM Consultant firm, Facilities Engineering Associates (FEA) for their FM consultancy jobs based in the Caribbean and South American region. Giselle has led the local IFMA Chapter for two terms and continues to play an instrumental role in developing the FM industry in the islands. She also serves as her company's representative on the Trinidad and Tobago Chamber of Industry and Commerce Facility Management Committee where she was recently appointed the first female Vice Chairperson. Giselle is one of four locals who were confirmed as authorized IFMA Trainers for the IFMA Facility Management Professional (FMP) Credential and Essential of Facility Management (EoFM) Workshop.

Giselle graduated in May 2015 from Rochester Institute of Technology (RIT) with her Master of Science (MSc.) in Facility Management and achieved her BSc. in Electrical and Computer Engineering in 2008 from the University of the West Indies, St. Augustine Campus. She co-presented at the IFMA World Workplace Conference and Expo in 2013 held in Philadelphia, on the topic "Putting the "P" in FM: Project Management for the FM professional." Giselle has a genuine passion for youth empowerment and community service and currently serves as the incoming Secretary of the Rotary Club of Maraval which focuses on serving those in need in the community, country and Caribbean.

Specialty: Facility Condition Assessments, Project Management, Renovations/ Capital improvement projects