



# International School of Port of Spain

1 International Drive, Westmoorings, The Republic of Trinidad & Tobago  
Phone: (868) 633-4777, (868) 632-4591, (868) 632-4592 • Admissions Fax: (868) 633-7058  
www.isps.edu.tt

## SCHOOL RECOMMENDATION • GRADES 9-12

### Section 1 – Student Information

To the Parent/Guardian:

Please fill in Section 1 of this form and then give it to the Principal, Counselor or Teacher of your child's current school. When completed, return this form to International School of Port of Spain with the other admission materials.

Applicant \_\_\_\_\_ Date of Birth \_\_\_\_\_  
(month / day / year)

Name of School \_\_\_\_\_ Current Grade \_\_\_\_\_

Address of School \_\_\_\_\_

\_\_\_\_\_ Phone ( ) \_\_\_\_\_ Fax ( ) \_\_\_\_\_

### Section 2 – General Recommendation

To the Principal/Counselor/Teacher:

The above student is applying for admission to our school. He/She has chosen you to help complete this recommendation form. The International School of Port of Spain is based on a strong "college preparatory" program. The data on this student will be very useful in helping us evaluate his/her application for admission to our school and the ability to meet the demands of such a program. Your evaluation and comments on this student will be very much appreciated and kept confidential. Please feel free to make any additional comments on a separate sheet. When completed, return this form to the student/parent in a **sealed envelope**, or send it directly to:

Admissions Office  
International School of Port of Spain  
1 International Drive, Westmoorings  
The Republic of Trinidad & Tobago

Admissions Office  
International School of Port of Spain  
1N – 1369, 8326 N. W. 56th Street  
Miami, FL 33166

### Section 2a – Academic Standing

This student is currently in grade \_\_\_\_\_ Overall GPA (if available) \_\_\_\_\_ Rank in class (if available) \_\_\_\_\_

Number of students in class \_\_\_\_\_ Is this student passing all subjects at time of withdrawal? Yes  No

Does this student have a learning disability or learning problem? Yes  No

If Yes, please describe condition and attach report (if available) \_\_\_\_\_

### Section 2b – Discipline

Has this student been given any disciplinary action? Yes  No

If Yes, what action was taken and for what reason? \_\_\_\_\_

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## Section 2c

### Language

In what language(s) is the student currently taught? \_\_\_\_\_

Reading level compared with the class \_\_\_\_\_ above \_\_\_\_\_ as good as \_\_\_\_\_ below  
Does the student read for pleasure? \_\_\_\_\_ a great deal \_\_\_\_\_ some \_\_\_\_\_ a little

Level of oral expression    \_\_\_ Excellent    \_\_\_ Good    \_\_\_ Adequate    \_\_\_ Poor  
Level of written expression    \_\_\_ Excellent    \_\_\_ Good    \_\_\_ Adequate    \_\_\_ Poor  
Reading comprehension    \_\_\_ Excellent    \_\_\_ Good    \_\_\_ Adequate    \_\_\_ Poor  
Literature analysis (age 14+)    \_\_\_ Excellent    \_\_\_ Good    \_\_\_ Adequate    \_\_\_ Poor

Texts read \_\_\_\_\_

If English is not the student's first language, how many years has he/she studied English? \_\_\_\_\_

Oral expression    \_\_\_ Excellent    \_\_\_ Good    \_\_\_ Adequate    \_\_\_ Poor  
Reading comprehension    \_\_\_ Excellent    \_\_\_ Good    \_\_\_ Adequate    \_\_\_ Poor  
Written comprehension    \_\_\_ Excellent    \_\_\_ Good    \_\_\_ Adequate    \_\_\_ Poor

What other language(s) has the student studied? \_\_\_\_\_ For how many years? \_\_\_\_\_

Teaching method    \_\_\_ Grammar    \_\_\_ Reading    \_\_\_ Audio-visual    \_\_\_ Translation    \_\_\_ Conversation  
Oral expression    \_\_\_ Excellent    \_\_\_ Good    \_\_\_ Adequate    \_\_\_ Poor  
Reading comprehension    \_\_\_ Excellent    \_\_\_ Good    \_\_\_ Adequate    \_\_\_ Poor  
Reading comprehension    \_\_\_ Excellent    \_\_\_ Good    \_\_\_ Adequate    \_\_\_ Poor

### Mathematics – Applicants age 10 - 12

Fractions    \_\_\_ Excellent    \_\_\_ Good    \_\_\_ Adequate    \_\_\_ Poor  
Decimals    \_\_\_ Excellent    \_\_\_ Good    \_\_\_ Adequate    \_\_\_ Poor  
Percentages    \_\_\_ Excellent    \_\_\_ Good    \_\_\_ Adequate    \_\_\_ Poor

Other topics studied \_\_\_\_\_

Texts used \_\_\_\_\_

### Mathematics – Applicants age 12+

Algebra and Geometry topics covered \_\_\_\_\_

Other topics studied \_\_\_\_\_

Texts used \_\_\_\_\_

### Science – Applicants age 13 and older (Please indicate the number of years each subject has been studied)

Biology \_\_\_\_\_ Chemistry \_\_\_\_\_ Physics \_\_\_\_\_

Level and amount of laboratory work undertaken \_\_\_\_\_

General science courses undertaken \_\_\_\_\_

Texts used \_\_\_\_\_

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**Section 2d – General Evaluation** (Please check appropriate column)

	Excellent	Above Average	Average	Below Average	(NA)
<b>Academic Potential</b>					
<b>Actual Academic Performance</b>					
<b>Motivation</b>					
<b>English Language Proficiency</b>					
Listening					
Reading					
Speaking					
Writing					
<b>Leadership Potential</b>					
<b>Participation in School Activities</b>					
Sports					
Student Council					
Community Service					
Clubs					
Other					
<b>Conduct/Department</b>					
<b>Attendance</b>					

**Section 2e – Comments** (Add any comments that may help evaluate this application; e.g. Distinctions, honors, awards, etc.)

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**Section 3 – Overall Recommendation, Contact Information and Signature**

I recommend this student:      Enthusiastically       Strongly       Fairly Strongly       With Reservation

Print Name \_\_\_\_\_ Phone (    ) \_\_\_\_\_

Title \_\_\_\_\_ Fax (    ) \_\_\_\_\_

School \_\_\_\_\_

E-mail (if any) \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_